

WAVERLEY BOROUGH COUNCIL

AUDIT COMMITTEE

24 JULY 2017

Title:

REVISION OF THE CONTRACT PROCUREMENT RULES

[Portfolio Holder: Cllr Ged Hall]
[Wards Affected: All Wards]

Summary and purpose:

The purpose of this report is for the Audit Committee to review and recommend the approval of the revised CPRs.

How this report relates to the Council's Corporate Priorities:

By following the CPRs, Service Areas help to ensure that Value for Money is achieved.

Financial Implications:

There are no direct financial implications arising from this report; the implementation of the new CPRs will be achieved using current resources.

Legal Implications:

The Contract Procurement Rules are an essential part of the Council's administration to ensure that the ordering and paying for works, goods and services is carried out in accordance with the Council's Financial Regulations and thereby form part of the Council's Constitution. It ensures that the Council is transparent in its procurement of works, goods and services and that economic operators are treated equally and without discrimination. In addition, the Contract Procedure Rules ensure that the Council receives best value for money in its procurement of works, goods and services.

The Contract Procurement Rules comply with and reflect the Public Contracts Regulations 2015 and the subsequent Procurement Policy Notes issued by the Crown Commercial Service.

Background

The Contract Procurement Rules (previously the Contract Procedure Rules) were last updated in 2015. A re-write was required to incorporate:

1. updated thresholds with regards to our internal value bands and the European Union regulation thresholds;
2. new procedures as permitted in the Public Contract Regulations 2015 that allow us to vary our route to market dependant on what we are purchasing;
3. a new approach to the opening of tenders;
4. the councils responsibility to incorporate the Social Value Act 2012 in our tenders; and

5. a comprehensive glossary to reflect the members requirement for an accessible and useable document.

Recommendation

That the Audit Committee recommends to Council that the revised CPRs be approved, and for them to come in to use, effective immediately.

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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